



Residency Exemption

Complete and submit this form to the Office of Residence Life only if you do not intend to reside on campus. Please use ink and **print** all information.

ON-CAMPUS HOUSING REQUIREMENT:

- I. All new, readmitted, or continuing students are required to live on campus for a minimum of eight (8) consecutive regular (fall/spring) semesters unless they are approved for a residency exemption. The Office of Residence Life is responsible for the approval of any exemptions. The following exemptions may be allowed with the submission of a Residency Exemption Form and proper documentation to the Office of Residence Life.
 - Students who have completed eight (8) consecutive regular semesters in university housing.
 - Students over the age of 23 as of the first day of class.
 - Married students, or those that will be married, before the mid-term date of the semester.
 - Students living in the permanent domicile of and with their parent or a legal guardian, are exempt from this requirement upon presentation of proper documentation. Legal guardian status must be verified by court order. Students must live in the permanent domicile of their parent or legal guardian and documentation verifying the permanent domicile must be provided. The parent or legal guardian's permanent domicile must be in the following counties only: In South Carolina – Anderson, Greenville, Laurens, Pickens, and Spartanburg; in North Carolina – Henderson and Polk.
- II. Unless approved for an exemption, all transfer students must reside on campus until they have completed 8 regular, full-time semesters. Transfer students may request an exemption based on the guidelines listed above. Further, if a student is transferring from a college or university found in one of the following counties (South Carolina: Anderson, Greenville, Laurens, Pickens, and Spartanburg; North Carolina: Henderson and Polk) and he or she has been living at an address within one of the approved counties, then he/she can request an exemption based on being under a pre-existing housing agreement. This housing arrangement must have existed 120 days prior to entering NGU. Proper documentation must be provided.
- III. All international students must live in university housing unless they meet the requirements listed above.
- IV. All exemptions must be submitted two weeks prior to the beginning of the term. As a note, housing agreements are a year-long agreement.
- V. Students must resubmit their request for exemption every fall semester for a yearly approval. Supporting documentation may not be necessary if living arrangements have not changed.

Section A Student Information

Student Type: New Student Continuing Student

Application Type: First Time Application Yearly Reapplication (If selected, must complete Sections A & B only)

Semester: Fall 20 _____ Spring 20 _____ Student ID# _____

First Name: _____ Middle Name: _____ Last Name: _____

Preferred Name: _____ Gender: Male Female

Date of Birth: Month: _____ Day: _____ Year: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Country: _____

Student cell phone: _____ Home phone: _____

Parent or Legal Guardian: First Name _____ Last Name: _____

Section B Exemption

All students must give a local address below unless living at home. Remember, the Housing Agreement is for one full academic year (Fall/Spring).

- I have completed 8 consecutive regular semesters in housing according to the NGU Student Housing Agreement.
- I will be 23 years of age or older as of the first day of the semester.
- I am/will be married. Date of marriage: _____
- I am living with my parents in their permanent domicile (must attach proof of residency).
- I am living with my legal guardian in their permanent domicile (must attach proof of guardianship and proof of residency).
- Other: _____

Section C Athletic Verification *(Only Required for University Athletes)*

I certify that I have spoken with the above student and am aware of their desire to live off campus at the location stated on this form.

Head Coach Signature: _____ Date: _____

Section D Financial Aid Consultation

I certify that the above student has been counseled by a Financial Aid representative and understands the Financial Aid ramifications of living off campus.

Financial Aid Representative Signature: _____ Date: _____

I certify that I have been counseled by a Financial Aid representative and understand the Financial Aid ramifications of living off campus.

Student Signature: _____ Date: _____

Section E University Authorization

Exemption is authorized. (Submission of exemption form does not guarantee the student's exemption. Student will be notified by email or phone of exemption status.)

AVP of Student Engagement Signature: _____ Date: _____

Exemption is denied.

AVP of Student Engagement Signature: _____ Date: _____