



Position: Assistant Professor of Biology

Department: Biology

Position Summary:

The School of Science and Math at North Greenville University is receiving applications for a full-time faculty position beginning August 2021. Candidates applying for this position must hold a PhD in biology or biochemistry. Our areas of greatest need are in biochemistry, cell biology, human anatomy and physiology, and metabolism, but candidates of any broadly applicable biology training are welcome to apply. The successful applicant must be willing to teach a variety of science lectures and lab sections, including both general education and upper-level courses. Preference will be given to those with undergraduate classroom teaching experience and a demonstrable interest in research as appropriate for undergraduates, including incorporation of research into coursework. We particularly invite candidates who will enhance the racial, ethnic, gender, or cultural diversity of our university. Review of applications will begin on February 1, 2021 and continue until the position is filled.

North Greenville University is a teaching university of the South Carolina Baptist Convention and is a tobacco and alcohol-free campus. All NGU professors are expected to be orthodox Christians who have a strong personal faith, are role models in their piety and ethics, are regularly reflecting upon how their faith influences their discipline and are willing and able to mentor students in their own relationship with Jesus Christ. Faculty are expected to teach in accordance with, and not contrary to the university's "Statement on Human Flourishing."

RESPONSIBILITIES:

- Teach general education and upper-level lectures and labs as assigned.
- Hold weekly office hours to support students academically and spiritually.
- Serve as an academic advisor to assigned students.
- Participate in department, school, college, and university-level meetings.
- Participate in department-level course, curriculum, and program development.
- Effectively utilize and monitor the learning management systems.
- Appropriately maintain student records, grades, and attendance to ensure accuracy and security.
- Meet all university deadlines for syllabi and grade submission.
- Work with other majors/disciplines to meet the academic needs of students in those majors.
- Participate in day-to-day maintenance and operation of laboratory equipment and facilities.



- Actively work to incorporate safety planning and operations needed for all aspects of teaching science courses and labs.
- Actively work to grow spiritually and professionally.
- Serve on academic committees as assigned by the Dean.

QUALIFICATIONS:

- Doctoral degree (PhD) in either Biology or Biochemistry.
- Verifiable prior teaching experience preferred.
- A demonstrated passion for teaching, mentoring, and inspiring science and math undergraduate students while preparing them for a variety of science-related careers.
- Preference for a record of scholarly or professional publications.
- A research program or plan that could incorporate undergraduate science majors is desired.
- Understand and comply with FERPA regulations.
- Orthodox Christian with active, strong personal faith.
- Ability to act as a role model to colleagues and students and support NGU's mission statement and core values with character in keeping with a biblical model.
- Able to mentor students in their own relationship with Jesus Christ.

WORKING RELATIONSHIPS

This position is a full-time, nine-month position. Science and math faculty report to a Department Chair who reports to the Associate Dean of the School of Science and Mathematics (who may be the same person as Chair), who reports to the Dean of the College of Humanities and Sciences.

WORK SCHEDULE

Normal academic operations are generally Monday through Thursday, 8:00 a.m. – 5:00 p.m., and Friday 8:00 a.m. – 2:00 p.m. Occasional special event work on Saturdays and evenings may be required.

This job description in no way states or implies that these are the only duties to be performed by the employee. S/he will be required to follow any other instructions and to perform any other duties as requested by his or her supervisor.