



Position: Instructor or Assistant Professor of English, Spanish, TESOL, or Linguistics

DEPARTMENTS: English and Modern Languages and Linguistics

Position Summary:

The English and Modern Language and Linguistics Departments at North Greenville University invite applicants for a joint appointment teaching a combination of English and Spanish, TESOL, and/or Linguistics courses beginning in August 2021. Candidates applying for this position must hold a MA or PhD in English, Spanish, Linguistics, or TESOL and a minimum of 18 graduate hours in the second field. The successful applicant must be able to teach a combination of English composition and courses in either Spanish, TESOL, or Linguistics. Preference will be given to those with undergraduate classroom teaching experience and, for those holding a doctorate, a demonstrable interest in research as appropriate for undergraduates, including incorporation of research into coursework. We particularly invite candidates who will enhance the racial, ethnic, gender, or cultural diversity of our university.

North Greenville University is a teaching university affiliated with the South Carolina Baptist Convention. Members of the NGU faculty are orthodox Christians who have a strong personal faith in Jesus Christ, are role models in their piety and ethics, maintain active membership in an evangelical congregation, and mentor students academically and spiritually. They are Christian scholars who reflect upon their discipline from the perspective of a biblical worldview and are expected to teach in accordance with, and not contrary to the university's "Statement on Human Flourishing." All employees of NGU are required to abstain from illegal drugs and beverage alcohol, and NGU is a tobacco and alcohol-free campus.

RESPONSIBILITIES:

- Teach general education and upper-level lectures as assigned.
- Hold weekly office hours to support students academically and spiritually.
- Serve as an academic advisor to assigned students.
- Participate in department, school, college, and university-level meetings.
- Participate in department-level course, curriculum, and program development.
- Ensure the security of assessment tools and confidential documentation.
- Effectively utilize and monitor the learning management systems.



- Appropriately maintain student records, grades, and attendance to ensure accuracy.
- Meet all university deadlines for syllabi and grade submission.
- Serve on academic committees as assigned.

QUALIFICATIONS:

- A MA or earned PhD, or equivalent terminal degree, in English, Spanish, Linguistics, or TESOL from an accredited institution; preference will be given to those with specialization in fields as prioritized above.
- A native (or near native) speaker of Spanish (if holding a specialty in Spanish) and English.
- Formal ESL teaching experience (if holding a specialty in TESOL).
- Hold (or be eligible to hold) a South Carolina Department of Education TESOL certificate (if holding a specialty in TESOL)
- Verifiable prior teaching experience preferred.
- A record of scholarly research and publications preferred.
- Understand and comply with FERPA regulations.
- Must support NGU's mission statement and core values, commitment to a Christian lifestyle, and character in keeping with a biblical model.

Physical Requirements

- **Mobility:** Able to move between buildings and attend classes, meetings, and functions across campus.
- **Speaking:** Frequently convey detailed or important instructions and ideas accurately, professionally, and with a contextually appropriate tone and volume.
- **Cognitive/Emotional:** Ability to critically think and express emotions and thoughts in an honest, collegial, constructive, and prudent manner

TRAVEL

There are no outside travel responsibilities with this position; however, all faculty are expected to be able to travel to campus for all class sessions and occasional departmental and faculty meetings.

WORKING RELATIONSHIPS



This position is a full-time, nine-month position in the English and Modern Languages and Linguistics Departments. This faculty member first reports to the English or Modern Languages and Linguistics Department Chair, who reports to the Associate Dean of the School of Humanities and Social Science (who may be the same person as Chair), who reports to the Dean of the College of Humanities and Sciences.

This position is subject to the university's background check policy. As part of the application, candidates should submit a cover letter, CV, transcripts, reference letters from two professional references and one church leader. Candidates submitting materials by February 15, 2021 will receive full consideration.