

**Communication Purpose:** Cover letter sent with the Emergency Student Grant check

**Mode:** Mail

**Student Group:** Eligible residential students

**Subject:** Emergency Student Grant Funds

Dear NGU Student,

North Greenville University is providing you with a \$1,200 Emergency Student Grant to assist you with housing and food expenses related to the disruption of campus services, including on-campus room and board services, due to the coronavirus pandemic. As noted on the enclosed copy of your billing statement, the grant was not applied to your balance but was processed through your account to generate a check for your immediate use. This is indicated by the credit and corresponding debit labeled "Emergency Student Grant Funds."

As the source of these funds is the CARES Act Higher Education Emergency Relief Fund (HEERF), we would direct you to the Department of Education website for comprehensive information regarding the funds: <https://www2.ed.gov/about/offices/list/ope/caresact.html>.

If you have any questions regarding your grant, please contact us at [NGUcentral@ngu.edu](mailto:NGUcentral@ngu.edu). We are also available to help you understand how you may use these funds for an outstanding balance or future charges, though you are certainly not expected or required to do so.

Please know that we continue to pray for you during this time.

Sincerely,

NGUcentral

North Greenville University

Email: [NGUcentral@ngu.edu](mailto:NGUcentral@ngu.edu)